

**University of West Georgia
Faculty Senate Meeting
Minutes**

**November 16, 2012
Approved December 7, 2012**

1. Meeting convened in room 1-303 of the Technology-enhanced Learning Center and called to order by Chris Huff, Past-Chair, for Jeff Johnson, Chair
2. Roll Call

Present

Basu-Dutt, Blair, DeFoor, Deng, DeNie, DeSilva, Erben, Farmer, Gant, Geisler, Steere (Substitute for Gezon), Halonen-Rollins, Hasbun, Haynes, Hooper, Kassis, Keim, Kilpatrick, Kramer, Leach, Lloyd, Mayer, Hopper (substitute for Moffeit), Noori, Parrish, Pencoe, Pitzulo, Ponder, Popov, Riker, Ringlaben, Robinson, Rutledge, Hannaford (substitute for Samples), Sanders, Schroer, Smith, Thompson, Van Valen, Vasconcellos, Welch, Koch (substitute for Willox)

Absent

Banford, Jenks, Morris, Packard, Skott-Myhre, Yeong

3. Minutes of the October 19th meeting approved as read.
4. Committee Reports

**Committee I: Undergraduate Programs (Chair, Jim Mayer)
Action Items:**

- A) College of Arts and Humanities
 - 1) Department of Art
 - a) ART 3215
Request: Add
Action: Approved

Item A.1.a approved by voice vote.

- B) College of Social Sciences
 - 1) Department of Political Sciences
 - a) Bachelor of Arts with a Major in Political Science
Request: Modify (change Core Area F)
Action: Approved

- b) Bachelor of Science with a Major in Political Science
Request: Modify (change Core Area F)
Action: Approved

Items B.1.a and b approved by voice vote

- c) POLS 2601
Request: Modify
Action: Approved
- d) POLS 3102
Request: Modify
Action: Approved
- e) POLS 3601
Request: Add
Action: Approved

Items B.1.c-e approved by unanimous consent

- C) Richards College of Business
 - a) ACCT 4201
Request: Delete
Action: Approved

Item C.a approved by unanimous consent

**D) General Proposal
Action Item:**

- 1) Add the following bullet point (shown in green) to *UWG Shared Governance Procedures for Modifications to Academic Programs*, item 4 (items not considered by the Senate):
 - **Modifications/additions/deletions of pre-major programs**

Item approved by voice vote.

Information Items:

A) Course Deletions

- 1) Make the following addition to *UWG Shared Governance Procedures for Modifications to Academic Programs*, Item number 4, third bullet (added wording in red italics):

Minor modifications to courses including: course name, description, course learning outcomes, *course deletions (with the exception of Core courses)* and prerequisites within a college or school.

Undergraduate Programs Chair Mayer asked that senators take this item to departments for feedback.

Committee II: Graduate Programs (Chair, Mark S. Parrish)

Action Items:

A) College of Education

1) Department of Clinical and Professional Studies

a) Master of Education with a Major in Special Education and Teaching (General Curriculum)

Request: Modify, see attachment

Action: Approved

Item A.1.a approved by unanimous consent.

2) Department of Learning and Teaching

a) Master of Education with a Major in Early Childhood Education

Request: Modify, see attachment

Action: Approved

Item A.2.a approved by unanimous consent.

b) ECED 7271 Diversity and the Classroom for Early Grades P-5

Request: Add

Action: Approved

Item A.2.b approved by unanimous consent.

c) ECED 7273 Family/Community Involvement for School Improvement

Request: Add

Action: Approved

Item A.2.c approved by unanimous consent

B) Richards College of Business

a) Master of Business Administration

Request: Modify, see attachment

Action: Approved

Item B.a approved by unanimous consent.

Committee IV: Academic Policies Committee (Chair, David Leach)

Action Item:

- A) The Academic Policies and Procedures committee requests that the Faculty Senate adopt the attached policy on the definition of a credit hour.

Preamble: Such a policy is required by SACS, and we are currently not in compliance. The policy drafted here bases our definition of a credit hour on the federal definition of a credit hour, highlighted in yellow in the attached **SACS document**.

To show that we are complying with the policy we will need to add information to syllabi documenting that the out of class activities that equal to two hours/week/credit hour.

Concerns, suggestions, and discussion included the following:

- *The Federal definition provided does not match the UWG wording and the quoted Federal definition should be verified for source accuracy.*
- *Item should clearly reflect the intent and expectations of the Federal definition and SACS requirements.*
- *Directions for inclusion in syllabi should be communicated with faculty; include a statement that for every credit hour, students are expected to devote 2 hours of outside work.*
- *Change “seat time” to “instructional time.”*

Academic Policies Chair Leach withdrew the motion so that the committee could review the issues raised.

Committee VII: Faculty Development Committee (Chair, Michael Keim, Chair)

Action Item:

- A) Faculty Development proposes changes to the Faculty Handbook in the following sections:

☐ 104.0502, C.2.d (proposed)

d. Contextualizing the operation of the college, school, or library within the larger framework of the university.

Item approved by voice vote.

☐ 104.0601, F.2. (proposed insertion in paragraph 1)

Discussion and suggestions:

- Remove comma splice
- Remove “the power to edit” and clarify committees responsibilities
- Include the directive to make the process clearly articulated to participants
- Synthesis of the data should be relative to the evaluation criteria and not

include not related comments

Faculty Development Chair Keim withdrew the item and will take it back to committee for revision.

104.0601.F.2. Results, b. (proposed insertion)

b. Descriptive summary of additional data collected (to include interviews with dean's peers, supervisors, and relevant external community when useful).

Item approved by voice vote.

☐ 104.0602 Dean Evaluation Questionnaire (proposed changes to instructions).

Faculty Development Chair Keim withdrew the motion.

Committee VII: Strategic Planning Committee (Chair, Robert Sanders)

Action Item:

A) The UWG Strategic Planning Committee requests that the Faculty Senate accept the vision, mission, and goals statements of the UWG Strategic Plan for 2014-2020.

Vision, Mission and Goals Statements UWG Strategic Plan, 2014 - 2020

Vision

The University of West Georgia will be Georgia's learning-centered destination university. As an innovative doctoral university with global reach, UWG will prepare students to become problem-solving leaders.

Mission

The University of West Georgia is a comprehensive residential university with roots in west Georgia and the Atlanta region. The University is committed to academic excellence and to community outreach, offering high-quality undergraduate and graduate programs on-campus, off-campus, and online. UWG enables students, faculty, and staff to realize their full potential through academic engagement, supportive services, and a caring academic community.

Goals

The University of West Georgia will provide the resources necessary to fulfill its mission and vision, and to achieve these strategic goals:

- Academic success: Enhance opportunities for every student to succeed, maintaining academic rigor while achieving an undergraduate graduation rate above the national average.
- Intellectual engagement and inquiry: Build on our unique proximity to Metropolitan Atlanta and to rural and small-town areas to offer increased opportunities for intellectual engagement and inquiry to every student.

- Community outreach: Make the most of our location to provide greater opportunities for community engagement to every student.

Senate discussion: The wording was considered elegant and respectfully responsive to faculty input and Chris Huff commended Will Lloyd and the committee on their work.

Motion approved by voice vote

Committee VIII: Technology Committee (Chair, Craig Schroer)

Information Item:

- A) Presentation explaining what an institutional repository is and how it could be useful for UWG. Discussion will include how institutional repositories relate to the Open Access movement, "Creative Commons," copyright and, especially, the relationship of these topics to academic publishing and scholarly communication in general.

Without objection the meeting was declared adjourned at 4:41 p.m.

Respectfully submitted,

Dawn Harmon McCord, Faculty Senate Executive Secretary