

**Faculty Senate**  
**Meeting Minutes**  
**September 14, 2018**  
**Approved October 12, 2018**

1. Call to Order

*Chair Butler called the meeting to order at 3:02 p.m.*

2. Roll Call and brief introduction of new Senators

*Present:*

*Bertau, Branyon, Chwialkowska, Cormican, Dahms (Hunt, sub.), DeFoor, Dutt, Edelman, Elman, Faucette, Fleming, Geyer, Green, Hansen, Hoang, Hong, Johnson (Grant, sub.), McKendry-Smith, Merrem, Miller, Moon, Morris, Neely, Nickell, Pashia, Perryman (Council, sub.), Pidhainy, Reber, Rees, Robinson, Scremin, Snipes, Stanfield, Sterling, Tweraser, Vasconcellos, Velez-Castrillon, Wadlington, Zamonstny, and Zot*

*Absent:*

*Abrokwa, Barbour, Bohannon, Hipchen, Khodkar, Lee, Pencoe, Remshagen, Richter, and Rutledge*

3. Minutes

A) April 27<sup>th</sup> meeting minutes were approved electronically on May 4<sup>th</sup>

4. Committee Reports

**Committee I: Undergraduate Programs Committee (Jeffrey Zamostny, Chair)**

**Action Items:**

A) College of Social Sciences

1) Mass Communications Department

a) [COMM 3200 Rhetoric and Social Influence](#)

Request: Add

b) [COMM 3320 Small Group Communication](#)

Request: Add

c) [COMM 3340 Advanced Interpersonal Communication](#)

Request: Add

- d) [COMM 3360 Intercultural Communication](#)  
Request: Add
- e) [COMM 4200 Communication and Gender](#)  
Request: Add
- f) [COMM 4210 Communication and Conflict](#)  
Request: Add
- g) [COMM 4220 Health Communication](#)  
Request: Add
- h) [COMM 4600 Communication Theory](#)  
Request: Add

*Items a-h were presented as a block. All were approved unanimously.*

**Committee II: Graduate Programs Committee (Colleen Vasconcellos, Chair)**

**Action Items:**

- A) College of Education
  - 1) Media, Instructional Technology
    - a) [MEDT 7491 Implementation, Assessment, and Evaluation of Online Learning](#)  
Request: Add
    - b) [MEDT 7492 Leadership and Administration of Online Learning and e-Learning](#)  
Request: Add

*Items a and b were presented together. Both were approved unanimously.*

- B) Graduate School
  - 1) Graduate Faculty Approval Policy (**Figure One**)  
Request: Modify

*Item was unanimously approved.*

**Information Items:**

- A) College of Education
  - 1) Department of Leadership, Research, and School Improvement
    - a) [Program Evaluation Certificate](#)  
Request: Deactivate
  - 2) [Master of Education with a Major in Speech-Language Pathology](#)  
Request: Modify

5. Old Business

6. New Business

7. Announcements

A) Fiber optic loop boring project, David Jenks

*Dr. Jenks shared that there will be ongoing boring around campus this year, as crews work to install the new fiber optic loop. Elsa Pena, head of the project, has worked in tandem with academic leaders to ensure that boring is not done around classroom buildings during mid-term or final examinations or during peak class meeting time. Should loud noise disrupt, faculty are encouraged to report.*

B) Senate Liaison Reports

*a) Tech Fees—Dr. Morris indicated that the Tech Fees committee has voted to maintain the \$55 for students. Additionally, the Tech Fee Committee held two lengthy in-person meetings and participated in several e-mail exchanges to allocate \$1.48 million in tech fee funds for projects submitted from UWG's seven academic units, along with Student Affairs, University Advancement, and the Newnan campus. The committee received nearly \$2 million in funding requests and was able to provide about 75% of those requested funds. Of the 64 project proposals submitted, the committee provided partial or full funding for 60 projects. Of import is also the earlier application deadline for next year's Tech Fee project funding. During AY 17/18 (FY 18), the submissions were due in January and early February. This AY, information about the application process was sent in July, and faculty will be encouraged to submit their applications in November and December, with the final application deadline set for early January.*

*b) Convocation—Dr. Fleming reported that the committee met to debrief summer's graduation. They will begin discussing any proposed optimizations to spring graduation at future meetings this AY.*

C) VPAA Announcements

*Dr. Crafton reminded colleagues of the Town Hall scheduled for September 19<sup>th</sup> at 10:00 a.m. in the Campus Center Ballroom.*

*At Chair Butler's request, Provost Crafton also discussed briefly his charge that the Executive Committee's chairs propose ways for standing committees to address climate concerns, particularly those of adjuncts and limited-term instructors.*

8. Adjournment

*The meeting was adjourned at 3:31 p.m.*

Respectfully Submitted,

Angela Insenga

Professor of English

Executive Secretary to the Faculty Senate and General Faculty

## Figure One

### Proposed Graduate Faculty Policy and Procedure

There are two categories of Graduate Faculty: Member and Affiliate. Members of the Graduate Faculty are professorial faculty on tenured or tenure-track appointments and are appointed to Graduate Faculty status upon appointment. Affiliate Graduate Faculty status includes faculty emeriti, research appointees, limited-term, adjunct, instructor, lecturer, or part-time faculty who may appropriately teach graduate classes and serve on thesis and dissertation committees. Affiliate status can also be used to recognize outstanding scholars, including those who work in government agencies, private industry, healthcare, and education who are not full-time employees of the University of West Georgia but who participate on thesis and dissertation committees. To award Affiliate Graduate Faculty status, a notification form must be completed. The Dean of the college or school that houses the academic program that wants to grant Affiliate Graduate Faculty status makes the final decision regarding that status. Affiliate Graduate Faculty status is valid for three years. The status may be renewed.

### Affiliate Graduate Faculty Appointment

Name of Faculty Member: \_\_\_\_\_

Department or Program: \_\_\_\_\_

Graduate program(s) to which the candidate will contribute: \_\_\_\_\_

Relevant Degree(s) earned: \_\_\_\_\_

Academic Rank and Title (if faculty member at UWG or elsewhere): \_\_\_\_\_

Request for graduate faculty appointment must be submitted upon appointment and renewed every three years.

This form should be accompanied by a current CV of the affiliate faculty candidate and a statement describing the special expertise that the faculty member brings to the position.

Privileges and responsibilities of affiliate graduate faculty:

- May engage in instructional activities at the graduate level with appropriate credentials or relevant experience
- May serve as a member of thesis committees but may not chair

Terms and criteria:

- Affiliate graduate faculty status is granted for a renewable, three-year term based on evidence of expertise or knowledge that is directly relevant and applicable to the graduate program in which the individual will be serving
- Expertise is defined in terms of recent activities recognized by the focal area as indicative of excellence. Appropriate indicators may include but are not limited to: terminal degrees in focal or relevant areas; professional certification and/or experience; licensure; record of professional practice; demonstrated professional excellence through performances, exhibitions, presentations, professional publications, or national awards.

Begin date: \_\_\_\_\_

End date: \_\_\_\_\_

Department Chair: \_\_\_\_\_

College/School Dean: \_\_\_\_\_