

**University of West Georgia
Faculty Senate Meeting
Minutes**

**November 13, 2015
Approved December 4, 2015**

1. Call to order: the meeting convened in room 1-203 of the Technology-enhanced Learning Center and was called to order by Elizabeth Kramer, Chair, at 3:03 p.m.

2. Roll Call

Present

Boldt, Brian Mosier (substituting for J. Butler), Connell, L. Crafton (substituting for L. Miller), Elman, Elaine Roberts (substituting for Farran), Faucette, Fujita, Andy Nixon (substituting for Christie Johnson), Lee, Lopez, Mbaye, McCord, McKendry-Smith, Mindrila, D. Neely, Ogletree, J. Roberts, Li Yang (substituting for Remshagen), C. Samples, C. Schroer, Seay, Self, Lisa Gezon (substituting for M. Snipes), Stanfield, Sterling, D. Stuart, Tefend, Jill Drake (substituting for Trotman Scott), Phyllis Snipes (substituting for Varga), Velez-Castrillon, S. Webb, S. Welch, D. Williams, Frances Chumney (substituting for Willox), Xu, Yates

Absent

Banford, Blair, DeFoor, Gerhardt, Griffith, Insenga, McCullers, McGuire, L. Robinson, Schoon, M. Snipes

3. Minutes: a motion was made and seconded to approve the minutes of October 9, 2015.

Item approved unanimously by voice vote.

4. Committee reports

Committee I: Undergraduate Programs Committee (Cale Self, Chair)

Action Items:

A) College of Arts and Humanities

1) Foreign Languages Department

a) FREN 3211 Topics in French Culture
Request: Modify

Item approved unanimously by voice vote.

b) Bachelor of Arts with a Major in Foreign Languages and Literatures
Request: Modify

Item approved unanimously by voice vote.

2) Theater Department

- a) Minor in Theater
Request: Modify

Item approved unanimously by voice vote.

B) College of Social Sciences

1) Political Science Department

- a) POLS 2401 Global Issues
Request: Add

Item approved unanimously by voice vote.

2) Psychology Department

- a) Bachelor of Science with a Major in Psychology
Request: Add

Item approved unanimously by voice vote.

- b) PSYC 2003 Statistics in Psychology
Request: Add
- c) PSYC 2220 Qualitative Research Methods
Request: Add
- d) PSYC 2230 Quantitative Research Methods
Request: Add
- e) PSYC 4884 Integrative Seminar
Request: Modify

These four items were taken together and approved unanimously by voice vote.

Information Items:

A) College of Education

1) Leadership and Instruction

- a) Bachelor of Science with a Major in Physics/Secondary Education
Request: Terminate

B) College of Nursing

- 1) NURS 4525 Professional Practice Issues and Concepts
Request: Modify
- 2) NURS 4527 Nursing Leadership in Healthcare Communities
Request: Modify

Committee II: Graduate Programs Committee (Dawn McCord, Chair)

Action Items:

A) College of Education

- 1) Educational Technology and Foundations course proposals
 - a) EDRS 7101 Program Evaluation I: Introduction to Program Evaluation
Request: Add
 - b) EDRS 9101 Program Evaluation I: Introduction to Program Evaluation
Request: Add
 - c) EDRS 7102 Program Evaluation II: Program Evaluation Development
Request: Add
 - d) EDRS 9102 Program Evaluation II: Program Evaluation Development
Request: Add
 - e) EDRS 7103 Program Evaluation III: Program Evaluation Implementation
Request: Add
 - f) EDRS 9103 Program Evaluation III: Program Evaluation Implementation
Request: Add

These six items were taken together and approved unanimously by voice vote.

- 2) Program proposals
 - a) Program Evaluation Certificate Program
Request: Add

Item approved unanimously by voice vote.

- b) Master of Education with a Major in Educational Leadership (MED)
Request: Modify

Item approved unanimously by voice vote.

- c) Educational Leadership Tier One Certificate-Only
Request: Add

Item approved unanimously by voice vote.

Information Items:

A) College of Education

- 1) Program: Specialist in Education with a Major in Early Childhood Education
Request: Modify
Modification details: Ed. S. in Early Childhood Education—change in delivery format to more than 95% online

Committee IV: Academic Policies Committee (Shelly Elman, Chair)

Action Items:

A) Math Substitution Policy

Item approved unanimously by voice vote.

B) LEAP Resolution

In the discussion, the Provost noted that those who wish to learn more may see:

<https://www.aacu.org/leap>.

*There was a friendly amendment by the Provost to delete the word “associate” in the first “Whereas.”
Item approved unanimously by voice vote.*

C) Summer Session Grades Due Policy

The APC set and approved three deadlines for the four main summer sessions:

Maymester: Grades will be due 48 hours after the final exam day.

June Session: Grades will be due 48 hours after the final exam day.

June & July/July Sessions: Grades will be due 48 hours after the last final exam day.

The discussion clarified that 48 hours refers to calendar days, not business days. Dr. Boldt stressed the importance of communicating these deadlines to faculty. It was asked that the Registrar publish the deadlines (with exact dates).

Item approved unanimously by voice vote.

Committee XIII: Rules Committee (Sue Welch, Chair)

Action Item:

A) Faculty Senate Census

The Senate Composition Review subcommittee requested verification of the faculty count for the Faculty Senate census from each dean, associate dean, or assistant dean of each college or academic

unit (that is, one person from each of these colleges or units: COAH, COSM, COSS, COE, RCOB, SON, and Ingram Library). An email was sent from each of these individuals to the subcommittee verifying the faculty count on behalf of the college or academic unit or adding any corrections that need to be made. Based upon the results of the census, a final Senate composition was created. The Rules committee voted to approve the Faculty Senate census.

In the discussion, Dr. Welch noted that the subcommittee was led by Chris Huff and Dan Williams, and she expressed her thanks on behalf of the committee to them for their hard work on this task. The results of the census are that no college/unit loses any senators, and there is a total gain of three senators (from 48 to 51), with COAH, COSS, and SON each gaining one senator. There will be an election in the spring for these, effective in the summer. Faculty should let Dr. Kramer know if they have comments on which Faculty Senate committees to place the new senators.

Item approved unanimously by voice vote.

5. Old business: none.

6. New business: none (see below).

7. Announcements

A) Ms. Stanfield (Chair, Budget Committee) briefly explained that the Committee is working on refreshing the CUPA data, as two years have passed since the previous data was utilized with regard to the faculty salary equity study. She asked that faculty please forward any questions to the Budget Committee.

At this point in the meeting there was a motion to suspend the order of the day. It passed, and the agenda moved back to New Business.

8. New business

A) Dr. Mosier outlined a number of concerns that he has gathered from faculty with regard to the academic calendar:

- Commencement on a weekday: issues with parking, facilities, students' employment schedules, difficulty of family traveling/attending;
- Faculty arriving one week earlier: issues with them becoming oriented;
- Summer international programs—how they're laid out allows undergrads to get international experience, but a late May start is problematic;
- Undergraduate students depend on seasonal summer employment;
- Limited predictability when grades are due;
- Summer school starts before K-12 is out, which is problematic for teachers.

Shelly Elman, Chair of the Academic Policies Committee, led the ensuing discussion. Dr. Elman explained that the shift of adding a week to the academic calendar is very problematic, but it had to be done to be compliant with Board of Regents policy. Dr. Velez-Castrillon commented that commencement is very costly on a Saturday. There is a concern with people being able to take a day off mid-week. Another person noted that commencement takes place before grades are due (but that is a

common practice, it was stated). Dr. Boldt noted that spring is a double graduation, and therefore needs to be a day, which would be better placed on Saturday. Some faculty questioned whether people who work evenings don't also work weekends; do we have data on this? Is it possible to have a special summer education calendar? It was noted that the calendar is approved by the Provost (as delegated by the President), and that concerns should be sent to the Provost. Another suggestion was that perhaps graduations by colleges would be preferable.

The APC and calendar committee were thanked for their work on this difficult task. It was noted that faculty did not vote on the calendar because it appeared on the April 2015 agenda as an information item; it was hoped that the faculty does vote in the future. The plans are to establish a more permanent calendar committee with wide campus representation, including the chair of the APC. It was requested that Myrna Gantner and John Head attend the December meeting to talk with the faculty again. Dr. Kramer will follow up on that.

9. Announcements

B) Dr. Micheal Crafton reported on the possible creation of three new offices, probably by next fall. The discussion will occur at the President's Advisory Council (PAC) on Tuesday, and hence needs presidential approval. These names are not official, but the concepts are the following:

- 1) Graduate School
- 2) International Student Support
- 3) Study Abroad and Student Exchanges

10. Adjournment

The meeting adjourned at 4:23 p.m.

Respectfully submitted,
Executive Secretary of the Faculty Senate and General Faculty